



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: www.iveca800.org

Tony Rouhotas, Jr., President
Rosanna Bayon-Moore, Vice-President
Janette Angulo, Treasurer
Robin Hodgkin, Board Member
Ray Loera, Board Member
Chuck Peraza, Board Member

Terry Hagen, Board Member
Eddie Madueño, Board Member
Kelly Brown, Board Member
Nick Wells, Board Member
Alex Silva, Board Member
Maria Banda, Note Taker

Mark Schmidt, Imperial County/IVECA
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are held on the 4th Thursday at 1:30 p.m.

REGULAR MEETING

IVECA BOARD OF DIRECTORS

Imperial County Public Health Department Conference Room
935 Broadway
El Centro, CA 92243

All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority "IVECA" office located at 1078 Dogwood Road, Suite 101, Heber, CA 92249 during regular business hours, Monday through Friday, excluding holidays 7:00 a.m. – 4:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

MINUTES

December 14, 2017 1:30 p.m.

Members Present: Tony Rouhotas, Rosanna Bayon-Moore, Janette Angulo, Ray Loera, Eddie Madueño, Kelly Brown, Nick Wells.

I. CALL TO ORDER

1. Verify the quorum of Board Members: Quorum was verified at 1:30 PM.
2. Verification of posting of Agenda: The agenda was posted on December 7, 2017.

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.*

Georgina Miller (Airwave Communications), reminded of P25 flash software upgrade by 12/31/2017.

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting
- Approval of IVECA's Monthly Financial Reports (Because of the advanced meeting date, financials unavailable)

Recommendation: Approval of the Consent Agenda.

Final Action: A motion was made by Kelly Brown and was seconded by Ray Loera to approve Consent Agenda. Motion was unanimous.

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

IV. NEW BUSINESS:

- 1. Discussion/Action:** Appointment of El Centro Police Executive Commander, Alvaro Ramirez, to the I.V.E.C.A. Board. Executive Commander Ramirez replaces Chief Eddie Silva Madueño who will be retiring December 28, 2017.

Recommendation: Accept the appointment of Executive Commander Ramirez to the I.V.E.C.A. Board.

Final Action: A motion was made by Ray Loera to accept appointment of Executive Commander Alvaro Ramirez to the IVECA Board and was seconded by Rosanna Bayon-Moore. Motion was unanimous.

- 2. Discussion/Action:** Review and consider approving for signature by Board President Rouhotas, the non-binding MOU between the Bureau of Land Management, United States Navy, and I.V.E.C.A. for the creation of the Cahuilla communication site located in eastern Imperial County.

Recommendation: Approve the MOU for signature by Board President Rouhotas.

Discussion among Board members included the non-binding wording, appropriation issues, rates, and shelter space. Mark Schmidt indicated the approximate cost is \$150,000.00 and would be paid from Facilities-05 account upon board approval. Attorney Ryan Childers had not encountered a non-binding agreement in the past; but this allows for all parties to opt out.

Final Action: A motion was made by Ray Loera to approve MOU for signature by Board President with the understanding that commercial electricity cost sharing among the three project partners could be considered in the future, and was seconded by Janette Angulo. Motion was unanimous.

- 3. Discussion/Action:** The Board will review and consider adopting and/or accepting the audit of I.V.E.C.A.'s financial statements for fiscal years ending June 30, 2013, 2014, 2015, 2016, and 2017.

Recommendation: Acceptance of audits.

Discussion among the Board regarding findings listed on pages 32 and 33. The Board directed Mark Schmidt to obtain NextGen inventory by shelter and prepare all necessary documentation for the proper accounting of these capital assets.

Final Action: A motion was made by Rosanna Bayon-Moore to accept audits and was seconded by Janette Angulo. Motion was unanimous.

V. REPORTS

- 1. Other:** Reports from officers and committees – No reports

VI. INFORMATION

- 1. I.V.E.C.A. Updates**
 - (a) Legal Counsel - Ryan Childers- no report.**
 - (b) Emergency Communications Project Coordinator – Mark Schmidt**
 - 1. Sites visited, generators have passed ICAPCD inspections.**
- 2. Round Table**
 - (a) Eddie Madueño- last meeting with IVECA Board due to retirement.**
 - (b) Tony Rouhotas- wished everyone a Merry Christmas.**

VII. ADJOURMENT

- 1. Meeting adjourned at 2:05 PM.**
The next regular meeting date is January 25, 2018.