



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: www.iveca800.org

Tony Rouhotas, Jr., President
Rosanna Bayon-Moore, Vice-President
Janette Angulo, Treasurer
Ralph Cordova, Board Member
Ray Loera, Board Member
Ken Herbert, Board Member

Terry Hagen, Board Member
Eddie Madueño, Board Member
Pete Mercado, Board Member
Mike Crankshaw, Board Member
Nick Wells, Board Member
Maria Banda, Note Taker

Mark Schmidt, Imperial County/IVECA
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are held on the 4th Thursday at 1:30 p.m.

REGULAR MEETING

IVECA BOARD OF DIRECTORS
Economic Development Department
1249 W. Main Street
El Centro, CA 92243

All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority "IVECA" office located at 1078 Dogwood Road, Suite 101, Heber, CA 92249 during regular business hours, Monday through Friday, excluding holidays 7:00 a.m. – 4:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

MINUTES

February 23, 2017 1:30 p.m.

Board Members Present: Janette Angulo, Rosanna Bayon-Moore, Mike Crankshaw, Ralph Cordova, Tony Rouhotas, Terry Hagen, Nick Wells.

I. CALL TO ORDER

1. Verify the quorum of Board Members: Quorum was verified at 1:35 PM
2. Verification of posting of Agenda: The agenda was posted on February 16, 2017.

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.*

- Kelly Baker from Airwave Communications spoke on radio re-banding and P25. Airwave has the manpower to complete re-banding at each site. It takes approximately 35 minutes per radio and another 15 minutes for code plug. Steve Carney with Motorola is the project manager.

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting
- Approval of IVECA's Monthly Financial Reports (No Financials Submitted. No Statement Received For January 2017 From First Imperial Credit Union As Of February 15, 2017)

Recommendation: Approval of the Consent Agenda.

Final Action: A motion was made by Mike Crankshaw and seconded by Janette Angulo to approve Consent Agenda. Motion carried unanimously.

IV. NEW BUSINESS:

1. **Discussion/Action:** Re-appointment of Chief Pete Mercado, Fire Chief, City of Calxico, and appointment of Chief Chuck Peraza, Fire Chief, City of Brawley, to the I.V.E.C.A. Board.

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

Recommendation: Restore I.V.E.C.A. Board Member status to Chief Mercado and accept the appointment of Chief Peraza to the I.V.E.C.A. Board.

Final Action: A motion was made by Nick Wells and seconded by Ralph Cordova to restore IVECA Board Member status to Pete Mercado and accept appointment of Chuck Peraza to the IVECA Board. Motion carried unanimous.

2. **Discussion/Action:** Partial payment of Next Generation RCS infrastructure costs from I.V.E.C.A.'s facilities fund for payment due June 1, 2018 and June 1, 2019.

Discussion among Board Members included if a reserve (emergency fund) should be established, if so, what amount. Also, Mark Schmidt provided a handout with an estimate of IVECA assets and a draft of "Policy for Payments". Several payment options were discussed for payment of Next Generation RCS infrastructure costs from IVECA's facilities account. Board Members requested numbers to take to their respective City Council / Board for upcoming budget meetings.

Recommendation: Adopt the new charges to the facilities fund as stated.

Final Action: The IVECA Board directed Project Manager Mark Schmidt to develop further payment scenarios maintaining a minimum of \$500,000.00 in the facilities account.

3. **Discussion/Action:** For J.P.A. compliance, secure a professional accounting service to complete audits for the fiscal years: 2012-2013, 2013-2014, 2014-2015, 2015-2016, and 2016-2017.

Recommendations: Secure a professional accounting service and complete all audits necessary for J.P.A. compliance.

Mark Schmidt provided the Board with two price estimates, \$30,000.00 from Imperial County Auditor-Controller's Office, and \$54,500.00 from Mario Ortega, CPA. Discussion among the Board regarding the time lines for completion of audits, also, if there is a conflict should the County complete audit. As per legal counsel, no conflict exists.

Final Action: A motion was made by Rosanna Bayon-Moore to accept Imperial County Auditor-Controller's Office bid with a six month time frame for completion, and was seconded by Mike Crankshaw. Motion carried unanimous

V. REPORTS

1. Other: Reports from officers and committees

Tony Rouhotas- Net Operating Cost (NOC) fees are being increased by \$1.00 per radio, per month.

VI. INFORMATION

1. IVECA Updates
 - (a) Legal Counsel Ryan Childers- No report.
 - (b) Emergency Communications Project Coordinator – Mark Schmidt
 1. Budget workshop(s)- will check with Hutchinson & Bloodgood for available dates.
 2. Reimbursement from Mr. Woo, C.P.A.- check will be ready by end of February 2017.
 3. PSAP premise visits, MCP Consolidation Feasibility Study – study was completed and rough draft will be available by March 27, 2017. Lt. Gonzalo Gerardo (Calexico PD) spoke on pros of consolidated dispatch, that include training and proper certification. Ralph Cordova asked what the primary reason (s) for a consolidated dispatch and how it will be presented. Tony Rouhotas gave an example that during a major emergency incident, currently, multiple calls must be made to different dispatch centers for resources. Kelly Baker (Airwave) expressed the benefit of having a consolidated dispatch should there be an equipment failure.
2. Round Table – None.

VII. ADJOURNMENT

1. Meeting adjourned at 3:10 PM
2. The next regular meeting date: March 23, 2017