



**IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)**

Website: [www.iveca800.org](http://www.iveca800.org)

Alfredo Estrada, Jr., President  
Abraham Campos, Vice-President  
Nick Wells, Treasurer  
Alex Silva, Board Member  
Ray Loera, Board Member  
Marcela Piedra, Board Member

Tony Rouhotas, Jr., Board Member  
Brian Johnson, Board Member  
Jimmy Duran, Board Member  
Janette Angulo, Board Member  
Diego Favila, Board Member  
Maricela Robles, Note Taker

Mark Schmidt, Imperial County/IVECA  
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA

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Monthly meetings are held on the 4<sup>th</sup> Thursday at 1:30 p.m.

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**MINUTES - REGULAR MEETING – VIRTUAL MEETING – JUNE 24, 2021 – 1:30 P.M.**

IVECA BOARD OF DIRECTORS  
Economic Development Department  
1249 W. Main Street  
El Centro, CA 92243

**Governor’s Executive Order N-25-20 (March 17, 2020) allows the Board Members and the public to participate in the meeting via teleconference.**

**El Centro Public Works is inviting you to a scheduled Zoom meeting.**

Topic: IVECA Board Meeting  
Time: June 24, 2021 01:30 PM Pacific Time (US and Canada)

Join Zoom Meeting  
<https://zoom.us/j/97492365108?pwd=a2tsMCtsWjNsa1VuKzQrbWtuTTIxZz09>

Meeting ID: 974 9236 5108  
Passcode: 780197  
One tap mobile  
+16699009128,,97492365108#,,,,\*780197# US (San Jose)  
+12532158782,,97492365108#,,,,\*780197# US (Tacoma)

Dial by your location  
+1 669 900 9128 US (San Jose)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 301 715 8592 US (Washington DC)  
+1 312 626 6799 US (Chicago)  
+1 646 558 8656 US (New York)

Meeting ID: 974 9236 5108  
Passcode: 780197  
Find your local number: <https://zoom.us/u/aP96Tqx1T>

**Executive Order N-25-20 requires agencies holding meetings via teleconference to designate a publicly accessible location from which members of the public may observe and provide public comment. Although members of the public are encouraged to participate via teleconference, IVECA has designated the following physical location for public participation:**

**Economic Development Department - 1249 W. Main Street, El Centro, California.**

*All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority “IVECA” office located at 2514 La Brucherie Road, Imperial, CA, 92251, during regular business hours, Monday through Friday, excluding holidays, 7:00 a.m. – 4:00 p.m.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.*

**THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING**

## AGENDA

June 24, 2021 1:30 p.m. Virtual Meeting

### I. CALL TO ORDER:

1. Verify the quorum of Board Members. **Quorum verified.**
2. Verification of posting of Agenda. **Agenda posted June 17, 2021.**

**II. PUBLIC COMMENTS:** *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.*

**III. CONSENT AGENDA:** *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meetings.
- Approval of IVECA's Monthly Financial Reports.

**Recommendation:** Approval of the Consent Agenda.

**Final Action:** Motion to approve by Chief Favila, second by Chief Silva. Motion was approved unanimously.

### IV. NEW BUSINESS:

1. **Discussion/Action:** The Board will consider budget adoption for Fiscal Year 2021 – 2022.

**Recommendation:** Adopt a budget for Fiscal Year 2021 – 2022.

Mr. Mark Schmidt explained how he prepared the budget. IVECA's accounting firm of Hutchinson & Bloodgood reviewed the budget upon completion and concurred. An area of concern are the insurance premiums. He mentioned how it is still not confirmed what the actual premiums were going to be for FY 21-22.

Mr. Campos inquired about any significant changes over last year's budget.

Mr. Schmidt replied how one change is the addition of \$6,748.00 for insurance on the new 800-megahertz radio system, which right now is being held as a separate entity until the costs are divided amongst the sites.

**Final Action:** Motion to approve by Mr. Campos, second by Chief Johnson. Motion was approved unanimously.

2. **Discussion/Action:** The Board will consider ratifying the emergency purchase and installation of one each, wall mount HVAC package unit from Vic's Air Conditioning and Electrical for the Salton City IVECA communication shelter.

**Recommendation:** Ratify the emergency purchase.

**Final Action:** Motion to approve by Chief Favila, second by Mr. Campos. Motion was approved unanimously.

3. **Information/Discussion:** New legal counsel selection.

Mark Schmidt relayed to the Board that as of May 28, 2021, Attorney Ryan Childers, IVECA's attorney of record, closed his practice in the Imperial Valley and left the area leaving the Board with no legal counsel. He referred to Section 3.4 of the IVECA JPA, which states, "The Board of Directors shall appoint and employ legal counsel for the Authority, who shall serve at the pleasure of the Board of Directors and shall attend meetings of the Board, as required, to advise in connection with any legal matters relating to the Authority." "Additional council may be employed, as the Board of Directors deems necessary, or in the event of a conflict of interest involving the Legal Counsel." He then added he has begun working with the Imperial County Purchasing Department in the development of an RFP. He added he would like to contract a local attorney, if possible.

Sheriff Loera asked what the Board does in the interim without legal counsel.

Mr. Schmidt referred to the Board for advice on how to proceed. He added that maybe an interim counsel could be employed.

Ms. Piedra asked Mr. Schmidt if he had someone in mind to represent the Board and if there could be an interim agreement with that counsel.

Mr. Schmidt replied to Ms. Piedra that Attorney Driskill could be a possibility.

Ms. Piedra urged the importance to have legal counsel should a legal matter arise.

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Ms. Piedra asked if there was a signed agreement between the Board and Mr. Childers. Mr. Schmidt commented an agreement was provided to Mr. Childers. Mr. Childers never produced a signed copy.

Chief Johnson suggested spreading the Board's options and consider talking to RCS-San Diego to obtain guidance as to whom they are using for legal counsel since it covers a specialty area of law.

Ms. Piedra recommended County of Imperial County Counsel be contacted to assist in providing a sample agreement with the wording needed in the contract between a new appointed legal counsel and the Board.

Chief Estrada commented he would reach out to County of Imperial County Counsel to see if they have any suggestions or if they could be an option for interim counsel.

Sheriff Loera added that a possibility could be to contact RCS-San Diego and ask if they could provide services on an as-needed basis until a permanent appointment is made.

Mr. Campos mentioned that he would like to see as legal counsel an attorney with experience in local government law versus someone with no knowledge in this specific area of law.

**Recommendation:** None requested.

**Final Action:** None requested.

4. **Discussion/Action:** The Board will consider awarding the contract for replacement of the south HVAC unit at the ICSO IVECA communication site shelter.

**Recommendation:** Contract with Vic's Air Conditioning and Electrical for HVAC unit replacement.

**Final Action:** Motion to approve by Sheriff Loera, second by Chief Silva. Motion was approved unanimously.

## V. REPORTS:

1. Other: Reports from officers and committees.

## VI. INFORMATION:

1. IVECA Updates.
  - a. Legal Counsel – None.
  - b. Emergency Communications Project Coordinator – Mark Schmidt.  
Fleetmap development. Discussion of a return to premise IVECA Board meetings.  
**Board agreed to keep the Board meetings via Zoom.**
2. Round Table.

## VII. ADJOURMENT:

The next regular meeting date is July 22, 2021.