



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: www.ivecaBOO.org

Chuck Peraza, President
Tony Rouhotas, Jr., Vice-President
Nick Wells, Treasurer
Alfredo Estrada, Jr., Board Member
Ray Loera, Board Member
Rosanna Bayon-Moore, Board Member

Abraham Campos, Board Member
Alvaro Ramirez, Board Member
Kelly Brown, Board Member
Janette Angulo, Board Member
Alex Silva, Board Member
Note Taker

Mark Schmidt, Imperial County/IVECA
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are
held on the 4th Thurs.

1:30 PM

REGULAR MEETING

IVECA BOARD OF DIRECTORS

Economic Development Department
1249 W. Main Street
El Centro, CA 92243

All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority "IVECA" office located at 1078 Dogwood Road, Suite 101, Heber, CA 92249 during regular business hours, Monday through Friday, excluding holidays 7:00a.m. - 4:00p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

Minutes

May 24, 2018 1:30 p.m.

Members Present: Chuck Peraza, Tony Rouhotas, Nick Wells, Rosanna Bayon-Moore, Kelly Brown, Alex Silva, Ray Loera, Janette Angulo.

I. CALL TO ORDER

- 1. Verify the quorum of Board Members. Quorum was verified at 1:32 PM
2. Verification of posting of Agenda. The agenda was posted on May 18, 2018.

II. PUBLIC COMMENTS: This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.

Richard Cordero introduced himself on behalf of Imperial County Office of Education. Mr. Cordero is the Student Director for safety and emergency preparedness for ICOE and local jurisdictions.

CLOSED SESSION

III. ANTICIPATED LITIGATION: IVECA will recess to closed session with its attorney regarding anticipated litigation in that:

Significant Exposure to Litigation Against IVECA. A point has been reached where, in the opinion of IVECA on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against IVECA. There is one (1) such potential case. (Government Code §54956.9 (d) (2).

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

Based on existing facts and circumstances, IVECA is meeting only to decide whether a closed session is authorized pursuant to Government Code §54956.9 (b) (1) (Government Code §54956.9 (b) (2).

RECONVENE TO OPEN SESSION

IV. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting
- Approval of IVECA's Monthly Financial Reports

Recommendation: Approval of the Consent Agenda.

FinalAction: A motion was made by Alex Silva to approve the Consent Agenda and seconded by Rosanna Bayon-Moore. Motion was unanimous.

V. NEW BUSINESS:

1. Discussion/Action: Budget adoption for Fiscal Year 2018-2019. Please refer to included detail.

Recommendation: Adopt a budget for Fiscal Year 2018-2019.

FinalAction: A motion was made by Alex Silva to adopt the Fiscal Year Budget 2018-2019 and was seconded by Tony Rouhotas. Motion was unanimous.

2. Discussion/Information: A policy is in effect for granting RCS network access. For informational purposes, discussion of the access policy is necessitated due to the increase in requests for both system and specific talk group access.

Recommendation: Thorough policy discussion.

FinalAction: None required.

3. Discussion/Information: For discussion and informational purposes, a financial comparison between the previous and present IVECA Project Coordinator's employment engagements. Please refer to included detail.

Recommendation: Review and discussion.

Final Action: None required.

4. Discussion/Action: The Board will consider amending the Purchasing & Procurement Policy's monetary thresholds which trigger the formal and informal bidding processes. A subsequent review of the policy would ensue. Please refer to included detail.

Recommendation: Amend the Purchasing & Procurement Policy's monetary bidding thresholds. Review the policy.

Final Action: A direction was given to Mr. Schmidt to draw up language to amend the Purchasing & Procurement Policy and bring it back to the Board for final review and action. A suggestion was made it review other entities on their threshold amounts before having to take it to the Board. Rosanna Bayon-Moore suggested that \$ 15,000 might be a starting point for the threshold.

VI. REPORTS:

1. Other: Reports from officers and committees

VII. INFORMATION:

1. IVECA Updates
 - (a) Legal Counsel - Ryan Childers- JPA states that a certified public accounting firm should be employed for audit purposes.
 - (b) Emergency Communications Project Coordinator- Mark Schmidt.

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1. Generator problem, Palo Verde communications site. Repair quote: \$2,524.86. Credit line established with Cummins, Inc., in the amount of \$2,600.00 for repairs. Approved by Chief Peraza. - Station Five generator is now functional.
2. Cahuilla project update. - Until there is a signed contract, the generator purchase should be on hold.
3. Reassignment of the Emergency Communications Project Coordinator to ICFD Station 1, Imperial, CA.- Mr. Schmidt informed the board of his relocation.

2. Round Table

VIII. ADJOURMENT: Meeting was adjourned at 2:24 PM. The next regular meeting date is June 28, 2018.