



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: www.iveca800.org

Tony Rouhotas, Jr., President
Rosanna Bayon-Moore, Vice-President
Janette Angulo, Treasurer
Robin Hodgkin, Board Member
Ray Loera, Board Member
Chuck Peraza, Board Member

Terry Hagen, Board Member
Eddie Madueño, Board Member
Kelly Brown, Board Member
Nick Wells, Board Member
Alex Silva, Board Member
Maria Banda, Note Taker

Mark Schmidt, Imperial County/IVECA
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are held on the 4th Thursday at 1:30 p.m.

REGULAR MEETING

IVECA BOARD OF DIRECTORS
Economic Development Department
1249 W. Main Street
El Centro, CA 92243

All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority "IVECA" office located at 1078 Dogwood Road, Suite 101, Heber, CA 92249 during regular business hours, Monday through Friday, excluding holidays 7:00 a.m. – 4:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

Minutes

November 16, 2017 1:30 p.m.

Members Present: Tony Rouhotas, Rosanna Bayon-Moore, Janette Angulo, Chuck Peraza, Terry Hagen, Kelly Brown, Nick Wells, Alex Silva.

I. CALL TO ORDER

1. Verify the quorum of Board Members: Quorum was verified at 1:35PM
2. Verification of posting of Agenda: The agenda was posted on November 9, 2017.

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.*

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting
- Approval of IVECA's Monthly Financial Reports (No Financial Reports Received as of November 8, 2017)

Recommendation: Approval of the Consent Agenda.

Final Action: A motion was made by Rosanna Bayon-Moore and was seconded by Chuck Peraza to approve Consent Agenda. Motion was unanimous.

IV. NEW BUSINESS:

1. **Discussion/Direction:** Board member input concerning the next steps of potential Public Safety Answering Point regionalization.

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

Recommendation: The Board may consider the next steps of potential Public Safety Answering Point regionalization.

Discussion among the IVECA Board included the creation of a sub-committee to provide input on possible regionalization implementation. The HR and financial components were noted as being extremely important to the process. Board members stressed the importance to move forward and establish timelines.

Final Action: The IVECA Board directed Mark Schmidt to contact a representative from each dispatch center to meet and provide input on possible regionalization.

2. **Discussion/Action:** Request by BLM Law Enforcement to become a system Customer. They are seeking authorization for 50 radios.

Recommendation: Consideration of BLM Law Enforcement's request.

Final Action: A motion was made by Nick Wells and seconded by Chuck Peraza to approve BLM Law Enforcement as a system Customer at a cost of \$77.07 per radio. Motion was unanimous.

3. **Presentation/Discussion:** Presentation concerning the Public Entity Risk Management Authority from Imperial County Risk Management.
Rodolfo Aguayo gave a brief overview on the Public Entity Risk Management Authority (PERMA), which included background, membership, and coverage programs. Mr. Aguayo mentioned Risk Control Services are available as needed. A handout was provided to IVECA Board with all pertinent information.

Agenda Item of Necessity- Added after November 2017 Agenda Posting.

Subject: The development of an agreement between The Bureau of Land Management, United States Navy, and IVECA for the creation of the Cahuilla Communication Site located in eastern Imperial County.

A motion was made by Rosanna-Bayon- Moore to add Item of Necessity to the IVECA Agenda, and was seconded by Terry Hagen. Motion was unanimous.

4. **Agenda Item of Necessity- Added After November 9, 2017 Agenda Posting.**

Subject: The development of an agreement between The Bureau of Land Management, United States Navy, and IVECA for the creation of the Cahuilla Communication Site located in eastern Imperial County.

Recommendation: Authorize the development of an agreement document for final approval and signatory.

Final Action: A motion was made by Rosanna Bayon-Moore and seconded by Nick Wells to authorize development of agreement document for final approval and signatory. Motion was unanimous.

V. REPORTS

1. Other: Reports from officers and committees

VI. INFORMATION

1. IVECA Updates
 - (a) Legal Counsel - Ryan Childers
 - (b) Emergency Communications Project Coordinator – Mark Schmidt
 1. IID electrical service issue, Black Mountain site. IID notified on November 2, 2017.
 2. Field User Radio Class: Two sessions, Thursday, November 9, 2017. Both sessions held at the Imperial County Emergency Operations Center, Heber, California.
 3. Inmate communication site work-calls at ICSO, Palo Verde, and Black Mountain.
2. Round Table
 1. Accounting and auditing services. Mark Schmidt talked about the possibility of looking at other agencies for accounting and auditing services for price comparison.
 2. Alex Silva expressed the need of a centralized dispatch center, and became evident more so after drill held the morning of 11/16/17.

VII. ADJOURNMENT

Meeting was adjourned at 2:50 PM

The next regular meeting date is changed due to the New Year's holiday: Meeting to be held December 14, 2017. Please note change of venue, Imperial County Health Department Conference Room.

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