



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: www.iveca800.org

Alex Silva, President
Abraham Campos, Jr., Vice-President
Nick Wells, Treasurer
Alfredo Estrada, Jr., Board Member
Ray Loera, Board Member
Rosanna Bayon-Moore, Board Member

Tony Rouhotas, Jr., Board Member
Brian Johnson, Board Member
Robert Sawyer, Board Member
Janette Angulo, Board Member
Chuck Peraza, Board Member
Graciela Alvarez, Note Taker

Mark Schmidt, Imperial County/IVECA
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are held on the 4th Thursday at 1:30 p.m.

REGULAR MEETING

IVECA BOARD OF DIRECTORS
Economic Development Department
1249 W. Main Street
El Centro, CA 92243

All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority "IVECA" office located at 1078 Dogwood Road, Suite 101, Heber, CA 92249 during regular business hours, Monday through Friday, excluding holidays 7:00 a.m. – 4:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

MINUTES

November 21, 2019 1:30 p.m.

Members Present: Alex Silva, Abraham Campos, Alfredo Estrada, Jr., Tony Rouhotas, Jr., Brian Johnson, Robert Sawyer, and Janette Angulo.

I. CALL TO ORDER

1. Verify the quorum of Board Members: Confirm quorum at 1:31 p.m.
2. Verification of posting of Agenda: The agenda was posted on November 14, 2019.

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.*

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or member of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting
- Approval of IVECA's Financial Reports

Recommendation: Approval of the Consent Agenda.

Final Action:

A motion was made by Chief Sawyer and seconded by Mr. Rouhotas to approve the consent agenda.

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

IV. NEW BUSINESS:

1. **Discussion/Action:** The Board will consider adopting the Scope of Work-Request for Proposal authored by the IVECA Board established ad hoc committee for the purpose of retaining a vendor to create a public safety answering point (PSAP) regionalization implementation plan.

Recommendation: Adopt the Scope of Work-Request for Proposal authored by the Board established ad hoc committee for utilization in retaining a vendor to create a PSAP regionalization implementation plan.

Discussion:

Mr. Schmidt stated the members of the ad hoc committee. They include Ms. Shirley Bonillas, City of Brawley, Chief Estrada, Jr., ICFD, Chief Garcia, ICSO, Chief Gerardo, Calexico Police Chief, Mr. Chris Herring, ICPHD, Ms. Heather Johnson, City of El Centro Dispatch, Chief Flores, ICFD, Chief Favila, Calexico Fire Chief, and Ms. Mayra Widmann, Imperial County Fiscal.

Chief Johnson discussed his concerns on funding regionalization. It was the Board's censuses that funding and the human resource aspect of regionalization would be the most challenging. The regionalization plan would address each.

Regionalization locations were discussed including the unused jail court location at ICSO, which is available as stated by Mr. Rouhotas. It was suggested by Chief Sawyer that assistance might be necessary to secure a suitable location. Mr. Campos mentioned the need to search and evaluate sites. He stated it might cost the same to remodel and upgrade an existing building as build a new one.

Chief Sawyer asked about regionalization JPA governance. Mr. Schmidt stated that it was an option and would be explored in the implementation plan.

Mr. Campos said he reviewed the Scope of Work-Request for Proposal, but did not see any cost analysis of the rehabilitation of an existing structure vs. new built construction. It was his desire to see this added to the Scope of Work-Request for Proposal.

Attorney Childers asked Mr. Campos if he could work with Mr. Schmidt to have additional language added to the Scope of Work-Request for Proposal concerning building rehabilitation vs. new construction. Mr. Schmidt provided language acceptable to Mr. Campos.

Final Action:

Motion was made by Mr. Rouhotas and seconded by Ms. Angulo to adopt the Scope of Work-Request for Proposal, which shall include a cost analysis of a new facility vs. the rehabilitation of an existing structure for use as a PSAP.

2. **Discussion/Action:** The board will consider presentation of the Scope of Work-Request for Proposal authored by the IVECA Board established ad hoc committee to Mission Critical Partners (MCP) for the purpose of yielding a proposal for the creation of a public safety answering point (PSAP) regionalization implementation plan.

Recommendation: Present MCP with the Scope of Work-Request for Proposal for the creation of a PSAP Regionalization Implementation Plan proposal.

Discussion:

Mr. Schmidt stated that in the opinion of the ad hoc committee the Scope of Work-Request for Proposal should be granted to MCP to prepare a Board proposal. The committee based this opinion on cost savings due to their work performed on the PSAP Regionalization Study.

Attorney Childers recommended that the Board grant the Scope of Work-Request for Proposal to MCP.

Final Action: A motion was made by Chief Johnson and seconded by Mr. Rouhotas to present MCP with the Scope of Work-Request for Proposal for the creation of a PSAP regionalization implementation plan proposal.

3. **Discussion/Action:** The Board will consider ratification of a proposal from Wireless Infrastructure Services (WIS) for tower lighting repairs at the Black Mountain communication site.

Recommendation: Ratify the purchase for WIS for \$5,014.65.

Discussion:

Mr. Schmidt mentioned that during a recent visit to the Black Mountain communication site the tower lights were nonoperational. Emergency repairs were approved Chief Silva and Mr. Wells. Ratification of said repairs require Board approval as they are above the \$5,000.00 repair threshold.

Final Action: A motion was made by Chief Sawyer and seconded by Mr. Rouhotas to ratify the purchase.

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

4. **Discussion/Action:** The Board will consider the appointment of a permanent replacement for Mr. Tony Rouhotas, Jr., and a temporary replacement for Chief Chuck Peraza, to serve on the NextGen RCS Board of Directors.

Recommendation: Appoint replacements to serve on the NextGen RCS Board of Directors.

Discussion: None.

Final Action: A motion was made by Mr. Rouhotas and seconded by Chief Sawyer to appoint Chief Estrada to replace Mr. Rouhotas on a permanent basis and to appoint Chief Johnson to replace Chief Peraza on a temporary basis.

5. **Discussion/Action:** The Board will review and consider approving the regular IVECA Board meeting dates for calendar year 2020; January 23, 2020, February 27, 2020, March 26, 2020, April 23, 2020, May 28, 2020, June 25, 2020, July 23, 2020, August 27, 2020, September 24, 2020, October 22, 2020, November 19, 2020, and December 10, 2020.

Recommendation: Approve the presented regular meeting dates for 2020.

Discussion: None.

Final Action: A motion was made by Mr. Rouhotas and seconded by Chief Sawyer to approve meeting dates for 2020.

V. REPORTS

1. Other: Reports from officers and committees

Discussion: Mr. Schmidt mentioned that phase one of the NextGen migration will be December 9-20, 2019. He is working with Motorola on the migration process. Astro Spectra mobiles are not P25 compatible. They will become nonoperational after the P25 migration has occurred.

Mr. Schmidt discussed that any radios that were rebanded, are P25 capable, and have NextGen programming will continue to operate on the system. The system backbone infrastructure is designed for both FDMA and TDMA operation.

Mr. Schmidt mentioned Harris could become a recognized radio vendor after approval by the NextGen RCS Board. He is also researching Kenwood radio products as another alternative. Kenwood is a recognized vendor for the RCS. A trial for each vendor is recommended.

VI. INFORMATION:

1. IVECA Updates
 - (a) Legal Counsel – Ryan Childers – NONE
 - (b) Emergency Communications Project Coordinator – Mark Schmidt- NONE

2. Round Table

VII. ADJOURNMENT: Meeting Adjourned at 2:14 p.m.

1. The next regular meeting will be December 12, 2019.