



## IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: [www.iveca800.org](http://www.iveca800.org)

Tony Rouhotas, President  
Chris Hall, Vice President  
Miguel Colon, Treasurer  
John Goodall, Board Member  
Ray Loera, Board Member  
Ralph Cordova, Board Member

James McGinley, Board Member  
Marlene Best, Board Member  
Ruben Duran, Board Member  
Pete Mercado, Board Member  
Maria Banda, Note Taker

Jeff Green, IVECA Project Manager

Rodolfo Aguayo, Imperial County HR Director/PERMA

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Monthly meetings are held on the 4<sup>th</sup> Thursday at 1:30 p.m.

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REGULAR MEETING  
IVECA BOARD OF DIRECTORS  
Economic Development Department  
1249 W. Main Street  
El Centro, CA 92243

Members Present: Chris Hall, John Goodall, James McGinley, Marlene Best, Miguel Colon, Pete Mercado, Ralph Cordova, Ruben Duran, Tony Rouhotas

### Minutes

January 24, 2013

#### I. CALL TO ORDER

1. Verify the quorum of Board Members: Quorum was verified at 1:30 p.m.
2. Verification of posting of Agenda: The agenda was posted at El Centro City Hall, County Administration Building and at the Economic Development Department.

**II. PUBLIC COMMENTS:** *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items not on the agenda. Please state your name and address for the record. The President reserves the right to place a time limit on each presentation. (3 min)*

1. Robert Anderson (Motorola) introduced Don Mead.

**III. CONSENT AGENDA:** *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

1. *A motion was made by Ruben Duran and seconded by John Goodall to add "Supplemental Agenda", the motion carried with no abstentions.*

- Approval of IVECA's Minutes: November 8, 2012

**Recommendation:** Approval of the Consent Agenda.

**Final Action:** A motion was made by Pete Mercado and seconded by Marlene Best to approve the consent agenda. The motion carried with no abstentions.

#### IV. NEW BUSINESS

1. Discuss/Action: Rental of IVECA office space at 605 W. 'H' Street, Brawley, CA. The monthly rent of \$425 includes utilities.

**Recommendation:** **Approve and enter into rental agreement with Realtor Linda Shank for IVECA office.**

**Final Action:** The address for IVECA office space is 605 W. 'H' Street (Las Flores Center), Brawley, CA. Discussion on office furniture, insurance, alarm system and funding. The Board directed Project Manager Jeff Green to bring back list of furniture needed, funding source and have the IVECA attorney review lease agreement. A motion was made by Marlene Best and seconded by Ruben Duran authorizing Jeff Green to move forward with office rental, and bring back a whole package that includes lease agreement language, insurance, funding source and equipment needed, motion carried with no abstentions. Ralph Cordova added surplus furniture is available thru the County.

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

2. Discuss/Action: The Public Entity Risk Management Authority (PERMA) has voted to approve an amendment to PERMA's Joint Powers Agreement, allowing PERMA to appoint a staff member or board member as treasurer and/or auditor as an alternate to those functions being performed by a member's treasurer and auditor. This change is permitted by Government Code section 6505.6 and will allow PERMA the flexibility to appoint an officer or employee when necessary to fulfill those roles for PERMA.
- Recommendation:** **Approve Amendment to Public Entity Risk Management Authority's (PERMA) Joint Powers Agreement allowing PERMA to appoint an officer or an employee when necessary to fulfill roles for PERMA.**
- Final Action:** A motion was made by Ralph Cordova and seconded by Ruben Duran approving and allowing PERMA to appoint an officer/employee when necessary to fulfill roles for PERMA, motion carried with no abstentions.
3. Discuss/Action: IVECA Officer Nominations for the 2013 Board Reorganization
- Recommendation:** **The Board of Directors to take nominations for the Election of New Officers for 2013, the President will designate the official Note Taker for 2013.**
- President: Ralph Cordova made a motion and seconded by Pete Mercado to nominate Tony Rouhotas for President. Motion was unanimous.
- Vice-President: Marlene Best made a motion and seconded by Tony Rouhotas to nominate Chris Hall for Vice-President. Motion was unanimous.
- Treasurer: James McGinley made a motion and seconded by Pete Mercado to nominate Miguel Colon for treasurer. Motion was unanimous.
- Final Action:** Receiving no further nominations, a motion was made by Tony Rouhotas and seconded by Ralph Cordova to close the nominations, motion carried with no abstentions.
4. Discuss/Action: The County of San Diego exercises its option to extend the lease at Sheriff 800 MHz, Brawley (WISE), 1698 "I" Street ,Brawley, California, for the three (3) year period commencing July 1, 2013 and terminating on June 30, 2016. Beginning July 1, 2013, the County will increase the rent back to the contract amount of \$2,380.00 from the current \$2,280 per month.
- Recommendation:** **Approve and acknowledge agreement to Sheriff 800 MHz Radio Communications Site- Brawley (WISE), Brawley, CA; County Contract No. 502894.**
- Final Action:** Discussion on utility costs, change of billing and room for expansion on the tower. The Board directed Project Manager Jeff Green to bring back information as discussed. A motion was made by Ruben Duran and seconded by Pete Mercado to approve the contract amount of \$2,380 from the current \$2,280, the motion carried with no abstentions.
5. Discuss/Action: Approve and authorize IVECA President Tony Rouhotas to enter into an agreement with George J. Woo, CPA (the firm) to provide services as outlined in the terms dated November 20, 2012.
- Recommendation:** **The IVECA Board to approve and authorize President Tony Rouhotas to enter into an agreement with George J. Woo, CPA (the firm) to provide services as outlined in terms dated November 20, 2012.**
- Final Action:** A motion was made by Marlene Best and seconded by Miguel Colon to approve and authorize President Tony Rouhotas to enter into an agreement with George J. Woo, CPA (the firm) to provide services, motion carried with no abstentions.
6. Discuss/Action: Approval of IVECA's Financial Reports: July 2012- December 2012
- Recommendation:** **Approve IVECA's Financial Reports for July 2012- December 2012.**
- Final Action:** A motion was made by Ruben Duran and seconded by Marlene Best to approve IVECA's Financial Reports: July 2012- December 2012, motion carried with no abstentions.

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## **V. REPORTS**

7. Other: Reports from officers & committees. No reports

## **VI. INFORMATION**

8. Information: IVECA Updates – Project Manager Jeff Green
  - a. Gordon's Well site/ lease with American Tower: The Lease was signed and delivered to American Tower and the end of December, the billing cycle will begin 8/1/13. The State of California is interested in riding the microwave from Black Mountain to the El Centro CHP site on Hwy 86. In exchange they would be willing to fund the completion of the Gordon's Well Project. At this point, the details and dollar amounts for funding are being negotiated and will be working with RCS officials in order to get the most funding possible.
  - b. Jean Chatel from First Transit has asked about the possibility of using the 800 MHz system for radio communications in their busses. In case of a natural disaster they will be called upon to transport individuals out of any evacuation areas and would like to be able to communicate back to the EOC. Will be meeting with them and discuss the full aspect of the 800 MHz radio system and IVECA.
9. Round Table

Ruben Duran- invited members of Border Patrol to the meeting.

Carlos Briones- from the El Centro Border Patrol Sector introduced himself and colleague Steve Barrie.

## **VII. Adjournment.**

Meeting was adjourned at 2:15 p.m.

The next regular meeting date: February 28, 2013.