



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: www.iveca800.org

Alfredo Estrada, Jr., President
Abraham Campos, Vice-President
Nick Wells, Treasurer
Alex Silva, Board Member
Ray Loera, Board Member
Marcela Piedra, Board Member

Tony Rouhotas, Jr., Board Member
Brian Johnson, Board Member
Jimmy Duran, Board Member
Rosyo Ramirez, Board Member
Diego Favila, Board Member
Maricela Robles, Note Taker

Mark Schmidt, Imperial County/IVECA
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are held on the 4th Thursday at 1:30 p.m.

MINUTES - REGULAR MEETING – VIRTUAL MEETING – DECEMBER 9, 2021 – 1:30 P.M.

IVECA BOARD OF DIRECTORS
Economic Development Department
1249 W. Main Street
El Centro, CA 92243

Governor's Executive Order N-25-20 (March 17, 2020) allows the Board Members and the public to participate in the meeting via teleconference.

El Centro Public Works is inviting you to a scheduled Zoom meeting.

Topic: IVECA board meeting
Time: Dec 9, 2021 01:30 PM Pacific Time (US and Canada)

Join Zoom Meeting
<https://us06web.zoom.us/j/81154537325?pwd=RUx5VzEvMVZlYkV6d0ZsSIJEVklzQT09>

Meeting ID: 811 5453 7325
Passcode: 676576
One tap mobile
+13462487799,,81154537325#,,,,*676576# US (Houston)
+17207072699,,81154537325#,,,,*676576# US (Denver)

Dial by your location
+1 346 248 7799 US (Houston)
+1 720 707 2699 US (Denver)
+1 253 215 8782 US (Tacoma)
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)

Meeting ID: 811 5453 7325
Passcode: 676576
Find your local number: <https://us06web.zoom.us/j/81154537325?pwd=RUx5VzEvMVZlYkV6d0ZsSIJEVklzQT09>

Executive Order N-25-20 requires agencies holding meetings via teleconference to designate a publicly accessible location from which members of the public may observe and provide public comment. Although members of the public are encouraged to participate via teleconference, IVECA has designated the following physical location for public participation:

Economic Development Department - 1249 W. Main Street, El Centro, California.

All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority "IVECA" office located at 2514 La Brucherie Road, Imperial, CA, 92251, during regular business hours, Monday through Friday, excluding holidays, 7:00 a.m. – 4:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

AGENDA

December 9, 2021 – Meeting Commenced At 1:34 p.m. - Virtual Meeting

Board Members In Attendance: Ms. Ramirez, Ms. Piedra, Mr. Campos, Chief Estrada, Sheriff Loera, Chief Rouhotas, and Mr. Wells.

Project Manager Mr. Mark Schmidt in Attendance.

I. CALL TO ORDER:

1. Verify the quorum of Board Members.
2. Verification of posting of Agenda.

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.*

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting.

Recommendation: Approval of the Consent Agenda.

Final Action: Motion to approve made by Mr. Campos, seconded by Chief Rouhotas. Motion approved unanimously.

Monthly Financial Reports Were Unavailable Due To The Advanced Meeting Date.

IV. NEW BUSINESS:

1. **Information/Discussion:** PSAP Regionalization Implementation Plan Update.

Ms. Bonnie Maney from MCP stated the PSAP Regionalization Implementation Plan is about 50% completed. She added the Board should have received all the contacts on the project team along with an email from Bonnie regarding the Systems Inventory Master Worksheet and the Employee Integration Crosswalk. This form has a deadline to be completed and returned to Bonnie of December 30, 2021. The Systems Inventory Master Worksheet is to log and inventory all of the technology and systems currently in place, where they're at in their life cycle to determine if they would be viable to transfer to a new consolidated center or if they have to be replaced. She added how it's very important to report all of the ancillary systems and technology that reside in each of the PSAPs. As an example, the security cameras and other systems that the dispatchers need to have access to.

A key item that needs special attention in the inventory is the Employee Integration Crosswalk which is a document used to lay the foundation for the Human Resources component of the consolidation implementation plan. It covers everything from salary ranges to personnel policies and everything else related to the workforce. Bonnie explained how the form has a column for each of the agencies to fill-in their respective policies and information and that there's also a column labeled "Transition". That is where all PSAP information will be combined into the plan.

She mentioned how the expected month for the Implementation Plan to be completed is February of 2022.

Recommendation: None requested.

Final Action: None requested.

V. REPORTS:

1. Other: Reports from officers and committees.

VI. INFORMATION:

1. IVECA Updates.
 - a. Legal Counsel – None.
 - b. Emergency Communications Project Coordinator – Mr. Mark Schmidt.

Fleetmap development. Harris radio programming challenges.

Mr. Mark Schmidt commented how arrangements have been made to get the Fleetmaps updated and loaded into the radios. He advised the Board of some challenges with the approved by NextGen Board in San Diego, Harris radio.

Mr. Mark Schmidt commented he is working with Fire Chiefs in the Imperial County and principals in San Diego concerning the programming issues that are being experienced.

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

2. Round Table. Chief York provided an update regarding the last Fire Chiefs' Association meeting. Nominees for the IVECA Board are Chief Favila, Calexico Fire and Chief York, Brawley Fire in place of Chief Silva, Holtville Fire. Mr. Mark Schmidt requested that the president of the association submit a letter noting these changes to have it approved by the Board in keeping with Board protocol.

VII. ADJOURMENT: Meeting adjourned at 1:45 PM.

The next regular meeting date is January 27, 2022.