



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: www.iveca800.org

Tony Rouhotas, Jr., President
Rosanna Bayon-Moore, Vice-President
Janette Angulo, Treasurer
Ralph Cordova, Board Member
Ray Loera, Board Member
Chuck Peraza, Board Member

Terry Hagen, Board Member
Eddie Madueño, Board Member
Kelly Brown, Board Member
Nick Wells, Board Member
Alex Silva, Board Member
Maria Banda, Note Taker

Mark Schmidt, Imperial County/IVECA
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are held on the 4th Thursday at 1:30 p.m.

REGULAR MEETING

IVECA BOARD OF DIRECTORS
Economic Development Department
1249 W. Main Street
El Centro, CA 92243

All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority "IVECA" office located at 1078 Dogwood Road, Suite 101, Heber, CA 92249 during regular business hours, Monday through Friday, excluding holidays 7:00 a.m. – 4:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

MINUTES

June 22, 2017 1:30 p.m.

Members Present: Rosanna Bayon-Moore, Terry Hagen, Eddie Madueño, Kelly Brown, Nick Wells, Alex Silva and Tony Rouhotas.

I. CALL TO ORDER

1. Verify the quorum of Board Members: Quorum was verified at 1:35 PM.
2. Verification of posting of Agenda: The agenda was posted on June 15, 2017.

Agenda Item of Necessity- Added After June 15, 2017 Agenda Posting

Subject: Maximum expenditure approval for installation of a microwave link between the Ogilby, CA, communication site and the Sidewinder/CHP, 1 Killingsworth Drive, Winterhaven, CA, location.

A motion was made by Eddie Madueño to add Item of Necessity to the IVECA Agenda, and was seconded by Nick Wells. Motion was unanimous.

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.*

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting
- Approval of IVECA's Monthly Financial Report (No financials provided by H & B as of 6/15/17)

Recommendation: Approval of the Consent Agenda.

Final Action: A motion was made by Rosanna Bayon-Moore to approve Consent Agenda and was seconded by Nick Wells. Motion was unanimous.

IV. NEW BUSINESS:

1. **Information/Discussion Only:** Information/discussion concerning the Public Safety Answering Point Consolidation Feasibility Study Draft Report. Please refer to the previously sent draft report.

First draft of Mission Critical Partners (MCP) Consolidation Feasibility Study was distributed to IVECA Board Members for review and comments. Corrections and edits were obtained from 3 PSAPs on May 22, 2017 and forwarded to MCP. On June 16, 2017, Calexico's PSAP corrections and edits were received and also forwarded to MCP. Mark Schmidt and MCP will meet with each agency to review comments and discuss edits. MCP will make final adjustments by July 14, 2017, for distribution to IVECA Board. Eric Caddy (MCP), will attend IVECA's July's meeting to present final report and answer questions. Discussion among Board Members regarding July's meeting and the possibility of going dark due to availability. Tony Rouhotas suggested scheduling of IVECA Special Meeting as an option.

2. **Information/Discussion Only:** Review of director terms as per I.V.E.C.A. J.P.A. and discussion regarding election of officers. Please note included detail.

Interpretation from Attorney Kevin Lawless; as per JPA section 3.1.2 Terms/Vacancies suggests that past the initial term, each Board Member would have a three year appointment with a reappointment of an additional three years, for a six year maximum assignment. Life term members are county CEO, Sheriff and County Fire Chief. For JPA compliance, conduct election of officers at each January Board Meeting. Discussion regarding alternates would require changes to JPA and action from the IVECA Board.

3. **Agenda Item of Necessity- Added After June 15, 2017 Agenda Posting**

Subject: Maximum expenditure approval for installation of a microwave link between the Ogilby, CA, communication site and the Sidewinder/CHP, 1 Killingsworth Drive, Winterhaven, CA, location.

Recommendation: Mark Schmidt informed the IVECA Board the T1 phone line connecting infrastructure at Sidewinder/CHP with the RCS is extremely unreliable. When malfunctioning, first responders assigned to the area lose system access placing them at risk. The estimated parts cost is \$12,600.00 and the labor cost estimate is in the process of being established with RCS-San Diego with a total expenditure authorization not to exceed \$20,000.00. Source of funds would be Account 05-Facilities.

Final Action: A motion was made by Rosanna Bayon-Moore to authorize expenditure not to exceed \$20,000.00 and was seconded by Alex Silva. Motion was unanimous.

V. REPORTS

1. Other: Reports from officers and committees - None

VI. INFORMATION

1. IVECA Updates
 - (a) Legal Counsel Ryan Childers (Kevin Lawless from Childers and Associates)-None
 - (b) Emergency Communications Project Coordinator – Mark Schmidt
 1. Successful Field User Radio Class held June 13, 2017. The goal is to schedule classes with ICOE.
 2. Completed annual PMs to all generators. Some repairs are necessary. Final bill pending.
 3. Continuing to work with RCS-San Diego on replacement of the Sidewinder Site T1 line with a microwave link. T1 was non-operational June 3-6, 2017.
 4. Discontinuance of the I.V.E.C.A. Imperial Post Office box effective May 31, 2017.
2. Round Table – No Comments

VII. ADJOURNMENT

Meeting was adjourned at 2:10 PM
The next regular meeting date: July 27, 2017