



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)
Website: www.iveca800.org

Alfredo Estrada, Jr., President
Abraham Campos, Vice-President
Nick Wells, Treasurer
Alex Silva, Board Member
Ray Loera, Board Member
Marcela Piedra, Board Member

Tony Rouhotas, Jr., Board Member
Brian Johnson, Board Member
Robert Sawyer, Board Member
Janette Angulo, Board Member
Diego Favila, Board Member
Maricela Robles, Note Taker

Mark Schmidt, Imperial County/IVECA
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are held on the 4th Thursday at 1:30 p.m.

REGULAR MEETING – VIRTUAL MEETING

IVECA BOARD OF DIRECTORS
Economic Development Department
1249 W. Main Street
El Centro, CA 92243

Governor's Executive Order N-25-20 (March 17, 2020) allows the Board Members and the public to participate in the meeting via teleconference.

El Centro Public Works is inviting you to a scheduled Zoom meeting.

Topic: IVECA Board Meeting

Time: May 28, 2020 01:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/99304320457?pwd=eE1rWGM4SnUxYlFSczczwZG00dVU1dz09>

Meeting ID: 993 0432 0457

Password: 762356

One tap mobile

+16699009128,,99304320457#,,1#,762356# US (San Jose)

+13462487799,,99304320457#,,1#,762356# US (Houston)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 993 0432 0457

Password: 762356

Find your local number: <https://zoom.us/u/adV1cMEZKe>

Executive Order N-25-20 requires agencies holding meetings via teleconference to designate a publicly accessible location from which members of the public may observe and provide public comment. Although members of the public are encouraged to participate via teleconference, IVECA has designated the following physical location for public participation:

Economic Development Department - 1249 W. Main Street, El Centro

All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority "IVECA" office located at 2514 La Brucherie Road, Imperial, CA, 92251, during regular business hours, Monday through Friday, excluding holidays, 7:00 a.m. – 4:00 p.m.

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

MINUTES

May 28, 2020 1:30 p.m.

Members Present: Marcela Piedra, Robert Sawyer, Abraham Campos, Alfredo Estrada, Jr., Ray Loera, Brian Johnson, Tony Rouhotas, Jr., and Nick Wells.

I. CALL TO ORDER:

1. Verify the quorum of Board Members. Quorum was verified at 1:35 PM.
2. Verification of posting of Agenda. Agenda was posted May 21, 2020.

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.*

No public comments.

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting
- Approval of IVECA's Monthly Financial Reports

Recommendation: Approval of the Consent Agenda and Financial Reports.

Final Action: A motion was made by Tony Rouhotas, Jr., and seconded by Robert Sawyer to approve the Consent Agenda and Financial Reports. Motion was approved unanimously.

IV. NEW BUSINESS:

1. **Discussion/Action:** The Board will consider budget adoption for Fiscal Year 2020-2021.

Recommendation: Adopt a budget for Fiscal Year 2020-2021.

Discussion: Ms. Piedra had questions concerning the personnel expense related budget items. Mr. Schmidt explained their correlation to the County's BOS approved agreement for the employment of the IVECA Project Coordinator. Questions also ensued as to what expenditures are included in site maintenance. Mr. Schmidt addressed these questions.

Final Action: A motion was made by Mr. Rouhotas and seconded by Ms. Piedra to adopt the presented Fiscal Year 2020-2021 budget. Motion was approved unanimously.

2. **Discussion/Action:** The Board will consider withdrawing from the nonbinding MOU that governs the development of a communication site at the Cahuilla Ranger Station in eastern Imperial County.

Recommendation: Withdraw from the nonbinding MOU terminating IVECA's participation in the Cahuilla Project.

Discussion: Mr. Schmidt discussed the history of the Cahuilla Project and IVECA's involvement. Engineering discovery has shown that the necessity of the site to the IVECA radio system is negligible. IVECA's current system needs were noted by Mr. Schmidt. These include immediate site UPS replacements and the eventual replacement of our microwave system and cache portable radios. Monies committed to the Cahuilla Project would assist with these replacements. Chief Rouhotas inquired as to IVECA's 5-year plan. Mr. Schmidt responded that it would include the for mentioned system needs.

Final Action: A motion was made by Mr. Campos and seconded by Ms. Piedra to withdraw from the nonbinding MOU that governs the development of a communication site at the Cahuilla Ranger Station in eastern Imperial County. Ms. Piedra, Chief Sawyer, Mr. Campos, Chief Estrada, Sheriff Loera, and Mr. Wells voted Yes to withdraw from the nonbinding MOU. Chief Rouhotas voted No to withdraw from the nonbinding MOU. Chief Johnson abstained. Motion was approved.

3. **Discussion/Action:** Payment of final invoice to Mr. Ashbrook, CPA.

Recommendation: Pay Mr. Ashbrook, CPA, his final invoice of \$3,487.50.

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Discussion: Questions ensued from Chief Johnson concerning Mr. Ashbrook's contractual obligation to complete the audit and the value of any work papers to a new auditor. Mr. Schmidt stated that in his opinion the work papers would have value. It was noted that Hutchinson and Bloodgood would be contributing \$3,243.75 towards Mr. Ashbrook's final bill. Mr. Schmidt advised that the search for a new auditor was in progress.

Final Action: A motion was made by Ms. Piedra and seconded by Mr. Wells to pay Mr. Ashbrook his final bill of \$3,487.50. Ms. Piedra, Chief Sawyer, Mr. Campos, Chief Estrada, Sheriff Loera, and Mr. Wells voted Yes to pay Mr. Ashbrook his final bill of \$3,487.50. Chief Rouhotas voted No to pay Mr. Ashbrook his final bill of \$3,487.50. Chief Johnson abstained. Motion was approved.

V. REPORTS:

1. Other: Reports from officers and committees.

VI. INFORMATION:

1. IVECA Updates
 - (a) Legal Counsel - Ryan Childers.
 - (b) Emergency Communications Project Coordinator – Mark Schmidt.
 1. April 1, 2020 Field user radio classes were cancelled.
2. Round Table

VII. ADJOURNMENT:

1. The next regular meeting date is June 25, 2020.