



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (IVECA)

Website: www.iveca800.org

Jimmy Duran, President
Mike York, Vice-President
Abraham Campos, Treasurer
Vacant, Board Member
Fred Miramontes, Board Member
Robert Sawyer, Board Member

Miguel Figueroa, Board Member
Laura Gutierrez, Board Member
David Lantzer, Board Member
David Creiglow, Board Member
Joseph Bernal, Board Member
Mariana Claustro, Note Taker

Mark Schmidt, Imperial County/IVECA
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA
Attorney Smerdon, IVECA Legal Counsel

Meetings are held on the 4th Thursday at 1:30 p.m.

MINUTES - REGULAR MEETING – GENERAL PUBLIC IN PERSON OR VIRTUAL PARTICIPATION – JAN. 23, 2025 – 1:30 P.M.

IVECA BOARD OF DIRECTORS' MEETING

IN PERSON PARTICIPATION - REQUIRED OF IVECA BOARD MEMBERS

Economic Development Department
1249 W. Main Street
El Centro, CA 92243

OR VIRTUAL PARTICIPATION (GENERAL PUBLIC ONLY)

El Centro Public Works is inviting you to a scheduled Zoom meeting.

Topic: IVECA Board Meeting

Time: Jan 23, 2025, 01:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/85671785205?pwd=HStzBhMrshBhaR8t6jlthPArDpyCtk.1>

Meeting ID: 856 7178 5205

Passcode: 262392

One tap mobile

+16699006833,,85671785205#,,,,*262392# US (San Jose)

+16694449171,,85671785205#,,,,*262392# US

Dial by your location

- +1 669 444 9171 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 305 224 1968 US
- +1 309 205 3325 US

Meeting ID: 856 7178 5205

Passcode: 262392

Find your local number: <https://us06web.zoom.us/j/85671785205?pwd=HStzBhMrshBhaR8t6jlthPArDpyCtk.1>

Executive Order N-25-20 requires agencies holding meetings via teleconference to designate a publicly accessible location from which members of the public may observe and provide public comment. Although members of the public are encouraged to participate via teleconference, IVECA has designated the following physical location for public participation:

Economic Development Department - 1249 W. Main Street, El Centro, California.

All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority "IVECA" office located at 2514 La Brucherie Road, Imperial, CA, 92251, during regular business hours, Monday through Friday, excluding holidays, 7:00 a.m. – 4:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

AGENDA

January 23, 2025. 1:30 PM In Person or Virtual Meeting. Meeting Commenced At 1:38 PM.

Board Members in Attendance: Chief York, Mr. Campos, Sheriff Miramontes, Chief Sawyer, Ms. Gutierrez, Chief Lantzer, and Chief Bernal (virtual). Attorney Smerdon present. Project Coordinator Mark Schmidt in attendance.

I. CALL TO ORDER:

1. Verify the quorum of Board Members. Quorum verified.
2. Verification of posting of Agenda. Agenda posted on January 16, 2025.

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input, and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when the Board is addressing that item. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.*

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meetings.
- Approval of IVECA's Monthly Financial Reports.

Recommendation: Approval of the Consent Agenda.

Final Action: Motion to approve the Consent Agenda made by Chief Sawyer and seconded by Sheriff Miramontes.

IV. NEW BUSINESS:

1. **Discussion/Action:** In keeping with Section 3.2, Officers, of the IVECA J.P.A., the Board will consider conducting the election of a President, Vice-President, and Treasurer to serve as IVECA Officers until January, 2026. President to provide a note taker.

Recommendation: Conduct the election of a President, Vice-President, and Treasurer to serve as officers until January, 2026. President to provide a note taker.

Final Action: Nominated by the Board to serve as IVECA officers until January, 2026 were Chief York, President, Sheriff Miramontes, Vice-President, and Mr. Campos as Treasurer. Motion to accept the proposed IVECA Executive Board made by Chief Sawyer and seconded by Chief Lantzer. Motion approved unanimously.

2. **Discussion/Action:** The Board will consider a quote from Aviat for movement of the main microwave dish to a new tower elevation of 82' and a new waveguide at the Brundt's Corner communication site.

Recommendation: Approve the Aviat quote in the amount of \$40,156.00. Funding source is Account 05, Facilities.

Final Action: Mr. Schmidt informed the Board of the microwave pathway challenges from the Brundt's Corner to the Black Mountain communication sites. Increased dish elevation will restore the pathway as noted in the Aviat site survey. Concerns with the Aviat quote being a single source quote were discussed. Motion to approve the Aviat quote in the amount of \$40,156.00 and proceed as an emergency repair made by Chief Sawyer and seconded by Sheriff Miramontes. Motion approved unanimously.

3. **Discussion/Action:** Request by the Imperial Police Department (IPD) for access to Imperial County Sheriff's Office (ICSO) encrypted radio Talkgroups TAC 2 and TAC 3. Permission for access has been granted by ICSO to IPD.

Recommendation: Approve access by IPD to ICSO's encrypted radio talkgroups TAC 2 and TAC 3.

Final Action: Chief York discussed the need for revising the policy which governs zone and talkgroup access. Motion to approve access by IPD to ICSO's encrypted radio talkgroups TAC 2 and TAC 3 made by Mr. Campos and seconded by Ms. Gutierrez. Motion approved unanimously.

4. **Discussion/Action:** The Board will consider acceptance of an Engagement Letter from Hutchinson & Bloodgood, LLP for the preparation of monthly and other miscellaneous financial documents.

Recommendation: Approve the Engagement Letter from Hutchinson & Bloodgood, LLP. Have IVECA President sign. Approve for Fiscal Year, 24-25.

Final Action: Discussion regarding fees charged by Hutchinson and Bloodgood, LLP, ensued. Only one bid is necessitated for professional services. It was decided that the fees charged were reasonable and customary. Motion to approve the Engagement Letter from Hutchinson and Bloodgood, LLP and have IVECA President sign made by Ms. Gutierrez and seconded by Chief Lantzer. Motion approved unanimously.

V. REPORTS:

1. Other: Reports from officers and committees. None.

VI. INFORMATION:

1. IVECA Updates.
 - a. Legal Counsel, Attorney Smerdon. No Reports.
 - b. Emergency Communications Project Coordinator – Mr. Mark Schmidt.
Board updates:

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

-IVECA Accountant Gary Glud, C.P.A. Sudden Passing Prior to New Years.

-Palo Verde Site Trunking Problem. Resolved Monday, January 13, 2025.

-Form 700 Due. Deadline is April 1, 2025. Forms are online to fill out and submit to the County. The State now requires electronic submission. The County requires online portal/email submission and no longer accepts the paper form(s).

-PERMA – Study to look at IVECA's ADA policies. Ms. Lilian Casillas was assigned to bridge any liabilities that can occur. Met yesterday to further discuss but will need cooperation from members of this board and legal counsel to get information to insurance company consultant and come up with an Action Plan. Additional meetings will be scheduled to follow up. IVECA is in ADA compliance. Discussion of areas that can be of liability ensued. For instance, advertisement of public IVECA meetings or no interpreter onsite if needed. Also discussed were the highlights of yesterday's meeting. There is always room for improvement, and it is important to have a needs assessment. Assistance is needed from Board members for this.

2. Round Table.

a. Multiple discussions regarding insights and assistance with communication systems.

b. Chief Sawyer requested that the IVECA Board be more involved with Motorola Solutions.

VII. ADJOURNMENT: Meeting Adjourned at 2:53 PM.

The next regular meeting date is March 27, 2025.