



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: www.iveca800.org

Tony Rouhotas, President
Pete Mercado, Vice-President
Rosanna Bayon-Moore, Treasurer
Janette Angulo, Board Member
Ray Loera, Board Member
Ralph Cordova, Board Member

Mike Crankshaw, Board Member
Eddie Madueño, Board Member
Ken Herbert, Board Member
Terry Hagen, Board Member
, Board Member
Maria Banda, Note Taker

Jeff Green, IVECA Project Manager

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are held on the 4th Thursday at 1:30 p.m.

REGULAR MEETING
IVECA BOARD OF DIRECTORS
Economic Development Department
1249 W. Main Street
El Centro, CA 92243

Minutes
January 22, 2015

Members Present: Ken Herbert, Eddie Madueño, Rosanna Bayon-Moore, Mike Crankshaw, Pete Mercado, Ray Loera, Tony Rouhotas, Terry Hagen

I. CALL TO ORDER

1. Verify the quorum of Board Members: Quorum was verified at 1:35 pm.
2. Verification of posting of Agenda: the agenda was posted at El Centro City Hall, Economic Development Department and IVECA Website.

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items not on the agenda. Please state your name and address for the record. The President reserves the right to place a time limit on each presentation. (3 min)*

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: November 20, 2014
- Approval of IVECA's Monthly Financial Report for November & December 2014

Recommendation: Approval of the Consent Agenda.

Final Action: A motion was made by Ken Herbert and seconded by Rosanna Bayon-Moore to approve the Consent Agenda. Motion carried with no abstentions.

IV. NEW BUSINESS

1. **Discuss/Action:** Review and discuss the Palo Verde Generator Bids.
Recommendation: Project Manager recommends the Board award the project to Yuma Valley Contractors, Inc for the sum of \$79,000.
Final Action: A motion was made by Tony Rouhotas to reject all bids and follow procurement process set forth by the County, Mike Crankshaw seconded the motion. Motion carried with no abstentions.
2. **Discuss/Action:** Nominations & Election for President, Vice-President, & Treasurer for 2015
Recommendation: NA

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

- Final Action:** Pete Mercado nominated Ken Herbert for IVECA President and was seconded by Ray Loera. Motion carried with no abstentions.
Tony Rouhotas nominated Mike Crankshaw for IVECA Vice-President and was Seconded by Eddie Madueño. Motion carried with no abstentions.
Tony Rouhotas nominated Rosanna-Bayon Moore for IVECA Treasurer and was seconded by Mike Crankshaw. Motion carried with no abstentions.
3. **Information/Discuss:** Job Description for Project Manager Position (Ryan Childers)
- IVECA Board reviewed the difference between an “Independent Contractor” and an “Employee”. The IVECA Project Manager position is not that of an Independent Contractor. The Board will submit to legal counsel a concrete proposal from the agency that will house the position.
- Final Action:** No Action was taken.
4. **Discuss/Action:** Select & Approve two (2) Board Members to sit on the Next Generation Review Panel.
- Recommendation:** NA
- Final Action:** A motion was made by Mike Crankshaw to nominate Tony Rouhotas and Pete Mercado to sit on the Next Generation Review panel and was seconded by Eddie Madueño. Motion carried with no abstentions.
5. **Discuss/Action:** The City/County Managers Group has selected Nick Wells as their representative on the IVECA Board. Mr. Wells will fill the existing vacant board position.
- Recommendation:** Approve Nick Wells to fill vacancy on the IVECA Board.
- Final Action:** A motion was made by Rosanna Bayon-Moore and seconded by Eddie Madueño to approve Nick Wells as an IVECA Board Member. Motion carried with no abstentions.
6. **Information/Discuss:** Purchasing & Procurement Policy.
- Final Action:** The committee comprised of Rosanna, Jeff, Janette and Tony will have legal Counsel review draft version of “Working Policy” and will be on the next meeting Agenda for approval.
7. **Information/Discuss:** Annual Form 700 due.
- Final Action:** IVECA Board Members are to turn in Form 700 at their earliest.
8. **Information/Discuss:** Potential participation in Imperial County voter survey re: support of backbone RCS improvements. (Rosanna B Moore)
- Recommendation:** NA
- Final Action:** A motion was made by Tony Rouhotas for IVECA to participate in the voter survey and seconded by Janette Angulo. Motion carried with no abstentions.

V. REPORTS

9. **Other: Reports from officers & committees. No reports.**

VI. INFORMATION

10. **Information: IVECA Updates – Project Manager Jeff Green**
- a. Regional Dispatch Consultant Update- putting together a scope of work.
 - b. Rebanding Update April 2015- two phases of rebanding and adding of zones, fees will be increased.
 - c. Monthly Site Reports- Board members received a copy of report.
11. **Round Table**

- VII. Adjournment.** Meeting was adjourned at 3:15 p.m.
Next Meeting Date: February 26, 2015

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING