



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: www.iveca800.org

Tony Rouhotas, President
Pete Mercado, Vice-President
Rosanna Bayon-Moore, Treasurer
Janette Angulo, Board Member
Ray Loera, Board Member
Ralph Cordova, Board Member

Mike Crankshaw, Board Member
Eddie Madueño, Board Member
Ken Herbert, Board Member
Alex Meyerhoff, Board Member
, Board Member
Maria Banda, Note Taker

Jeff Green, IVECA Project Manager

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are held on the 4th Thursday at 1:30 p.m.

REGULAR MEETING
IVECA BOARD OF DIRECTORS
Economic Development Department
1249 W. Main Street
El Centro, CA 92243

Members Present: Tony Rouhotas, Pete Mercado, Rosanna-Bayon Moore, Janette Angulo, Mike Crankshaw, Eddie Madueño, Ken Herbert

Minutes
August 28, 2014

I. CALL TO ORDER

1. Verify the quorum of Board Members: Quorum was verified at 1:35 p.m.
2. Verification of posting of Agenda: The agenda was posted at El Centro City Hall, Economic Development Department and IVECA Website.

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items not on the agenda. Please state your name and address for the record. The President reserves the right to place a time limit on each presentation. (3 min)*

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting July 10, 2014
- Approval of IVECA's Minutes: Special Meeting July 10, 2014
- Approval of IVECA's Monthly Financial Report for November, December 2013
- Approval of IVECA's Monthly Financial Report for January- June 2014

Recommendation: Approval of the Consent Agenda.

Final Action: A motion was made by Mike Crankshaw and seconded by Ken Herbert to approve the Consent Agenda. Motion carried with no abstentions.

IV. NEW BUSINESS

1. **Discussion/Action:** The Imperial County Transportation Commission (ICTC) is requesting to fill the vacant IVECA Board member position with Terry Hagen.
Recommendation: Approve Terry Hagen as an IVECA Board Member.
Final Action: A motion was made by Eddie Madueño and seconded by Rosanna Bayon-Moore to approve Terry Hagen as an IVECA Board Member.
2. **Discussion/action:** Next Generation Regional Communications System Board of Directors Appointment Formation meeting in October.

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

IVECA Board members on RCS Board will remain active until March 2016. The IVECA Board needs to appoint two primary and two alternates for the Next Generation Regional Communications Systems Board of Directors. Discussion among the Board resulted in the nomination of Tony Rouhotas and Pete Mercado as primary and Mike Crankshaw and Rosanna Bayon-Moore as alternates.

President Tony Rouhotas requested a motion to appoint two primary and two secondary members for Next Generation Regional System Board of Directors.

Final Action: A motion was made by Mike Crankshaw and seconded by Rosanna Bayon-Moore to appoint Tony Rouhotas and Pete Mercado as primary to the Next Generation Regional Communications Systems Board of Directors. The motion carried with no abstentions.

A motion was made by Tony Rouhotas and seconded by Eddie Madueño to appoint Mike Crankshaw and Rosanna Bayon-Moore as secondary to the Next Generation Regional Communications Systems Board of Directors. The motion carried with no abstentions.

3. Discussion: Review and discuss Purchasing Policy for IVECA.
An ADHOC (sub-committee) was formed comprised of the following members: Janette Angulo, Rosanna Bayon-Moore, Mike Crankshaw and Tony Rouhotas

4. Discussion: Strategic Planning for IVECA as requested by Chief Madueño.
Chief Madueño voiced his concerns regarding information for new IVECA Board Members. Among the concerns he included, defined mission, purchasing policies, strategic plans, action planning and specific scope of business.

Discussion among the board took account the possibility of hiring a consultant for a strategic plan, look into other counties for information. The IVECA Board directed the project manager to create an outline and provide a working knowledge of the board according to JPA.

5. Discussion: Manpower- President Tony Rouhotas updated the Board regarding contract with Manpower. The contract in place was for three years and expired June 2014. After a lengthy discussion, the Board created an ADHOC committee to look into job description, clarification of vacation policy, and other temporary agencies. The committee members are Tony Rouhotas, Eddie Madueño, and Pete Mercado.

V. REPORTS

6. Other: Reports from officers & committees. No reports.

VI. INFORMATION

7. Next Generation- Presentation by Sue Willie and Jaime Urrutia that included, studies, cost analysis, consultant cost alternatives. Comparison of existing system, coverage capacity and cost of coverage.

8. IVECA Updates – Project Manager Jeff Green

- a. Palo Verde: Priority 1 T-1/Generator- With the recent power outages and the loss of the T-1, it is recommended to install a generator for power backup. Project Manager will put together an RFQ package for costs associated with the project and bring it to the board for action.
- b. Sidewinder/CHP- The CHP/Sidewinder site lost a portion of the T-1 due to a degraded line. AT&T was advised and a met with Quest, the provider for the area. After several contacts with RCS technicians the line was cleaned up but still has some issues. Although the T-1 was degraded we still were able to provide service to the East County
- c. Encryption- Most of the existing hand held radios and almost all of the mobile radios do not have the feature installed. To install encryption each radio has to be sent back to Motorola and the cost is approximately \$1000.00 each. It was suggested that as radios are replaced to always have the encryption feature installed at time of purchase.
- d. Yuma County Intergovernmental Public Transportation Authority- At the last RCS/IVECA board meeting the board approved a customer agreement with Yuma County Intergovernmental Public Transportation Authority not to exceed 35 radios. At this time they will be currently using 2 radios as they provide bus services to the Imperial County from Yuma.

9. Round Table

VII. Adjournment. The next regular meeting date: September 25, 2014

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